

Enrollment and Refund Policy

Enrollment Fee Structure

The German School Association accepts new students* throughout the school year, however, it will be the student's responsibility to catch up with the rest of the class.

The principal, head of the adult classes, or head of the children's classes, will meet with new students to decide which class is best suited for the student.

The following fee schedule applies for the school year 2010/2011.

Enrollment Months	Adults	Children
September/October	\$ 300	\$ 250
November/December	\$ 230	\$ 190
January/February	\$ 150	\$ 125

* Beginners are especially encouraged to enroll at the start of the school year.

Withdrawal/Refund Policy

The school refunds the enrollment fee according to the schedule below. Students must inform the principal of the school of his/her withdrawal by mail or e-mail. The date of the postmark or e-mail applies.

Please send your request to:
Carmen Freeman, Principal
319 Oak Tree Drive
St. Louis, MO 63119

Or e-mail:
carmenfreeman@aol.com

The refund schedule for the school year 2010/2011 is:

Within 1 week following the first class	100 %
Within 4 weeks following the first class	50 %
After 4 th week following the first class	no refund

Cost of books are non-refundable after purchase.